

**Eddie G. Robinson Museum Commission  
& Friends of the Eddie G. Robinson Museum  
Board Meeting August 2, 2013  
MINUTES**

**Attendance:**

**\*Wilbert Ellis, Doug Porter, \*James Bradford, Barbara McIntyre, Doug Williams, Mr. Leon Sanders (For GSU President Pogue), Jon Moss, Mary Durusau, \*Travis Napper, Emma Hallums, Sec. of State Tom Schedler, \*Eddie Robinson, Jr., Alvin Bradley. (Moss & Bradley attended only a portion of the meeting)**

**\* Board Member Present**

**Call to Order:** Friends President Coach Wilber Ellis at 12:08 in absence of Commission Chair John Belton.

**Prayer:** Coach Doug Porter

**Motion for Approval of Agenda** by Coach Porter and seconded by James Bradford.

**Lunch:** Coach Ellis established that this is a working lunch, meeting would continue through the meal, and to serve yourself.

**Welcome** was extended by Coach Ellis to Sec State Schedler and staff to which the secretary commended everyone for hard work and efforts that have placed the museum as number one in system or just behind the state capitol museum.

**Addressed the continuing problem with the leak on the ground floor level, and the front door & lock.** Delays were due to contractor and disputes with bonding company. Will forget bond issue and have repairs completed.

Mary Durusau expressed joy in being here and reiterated the secretary's comments on a continued job well done.

**Roll Call** was held by the commission secretary Barbara McIntyre. Separate roll call for commission members. John Belton and Robert Clark had excused absences. Wilbert Ellis, James Bradford, Travis Napper in attendance.

**Approval of Minutes of Last Meeting:** Asked for motion to approve the minutes after review. Motion by Sailor Jackson and seconded by Emma Hallums. Coach Ellis explained John Belton and Robert Clark were excused.

**Financial Report:** Ewing Collier presented Gaming Quarterly Finance Report for 2<sup>nd</sup> Qtr 2012 thru 2<sup>nd</sup> Qtr of 2013 as stated on reports to the Louisiana Dept of Revenue.

**Yearly average March 2012-June 2013.**

Sales (amount collected by workers).....	\$7,308.75
Other receipts (supplies sold by workers).....	\$51.50
Deposits (amount paid by Costal Bingo).....	\$18,219.75
Operating Expenses (Total).....	\$12,547.50
Gaming Supplies.....	\$345.75
Bldg Rent (fluctuates with earnings).....	\$9,101.50
Bingo Workers.....	\$2,681.50
Other Supplies.....	-
Accounting Fee.....	\$400.00
Regulatory Fee & fines (\$75 Apr-June 12 only)	
Bank Charges.....	-
Cost of Prizes (Total).....	\$9,870.50
Profit (Net Proceeds Carryover).....	\$3,162.00
<b>Transfer from Bingo Account.....</b>	<b>\$4,337.00</b>
Bank Balance.....	\$18,209.25

**Note: Amounts reported for April- June 2013 has been submitted to the Louisiana Dept of Revenue.**

**Transfers include the cost of landscaping supplies, maintenance supplies for museum, and ads.**

Bank Balance as of June 2013 is \$22,199. Pay City of Grambling 5% with average monthly earning of \$1,000 from gaming. Workers are paid \$10 per hour minus taxes etc. Pay approximately \$2,600 per quarter.

**Quarterly Report –Schedule a Record of Net Proceeds (Donations) Dispersed Current Quarter**

Period from 4/2/13 thru 6/5-13: City of Grambling, Ewing collier, Wilbert Ellis, U.S. Post office Lowe's, ARAMARK, Legends of GSU, GUNAA. Total \$2,145 Code: Charitable & Other public spirited.

Coach Ellis asked Ewing Collier if all tax reporting were submitted and up to date and he indicated that we are in compliance.



Motion to accept Gaming Financial Report by Coach Ellis. Moved by James Bradford seconded by Travis Napper.

**Friends Financial Report October 1, 2012 through July 30, 2013 Emma Hallums**

Said she received a "special" donation that was from Alma J. Brown Elementary for \$13.00.

Ordinary Income/Expenses

Total Income: .....	\$ 23,915.81
Total Expenses.....	\$ 8,712.61
Net Ordinary/ Net Income.....	\$15,203.20

**Balance as of July 30, 2013 is \$134,653.81**

Motion to accept report by Sailor Jackson, seconded by Doug Porter. Coach Ellis asked that we give financial folks a hand for their hard work. Sec. Schedler and staff were impressed as well.

**New Business:** Jon Moss gave update on Friends website. Constant calls including from Networks. Able to post events and link to Barnes & Noble's where items can be purchased. Stated Barnes & Noble's having difficulty justifying employees with inconsistent patronage. Can range from 5-300. Also reported that we are linked to La. Sec. State's website where info. on our museum and others is available. Visitations figures are 12,105 are off significantly due to difficulty in getting patrons to sign the guest book even with strong encouragement. 24 events scheduled to date (banquet room rentals) with over half from university. Had Open House fundraiser in February tied to Coach Rob's birthday and open to the public. Friends gave \$200 to have Miss Louisiana attend which brought in visitors who might not have come. Raised \$600 games and raffles. Upcoming event is book signing for Samuel Freedman. Will have to purchase book from Barnes & Nobles to be signed, starts at 5:30. Promo for book and university. Jon stated that she has sent letters to over 200 schools and coaches in Lincoln Parish, north Louisiana, and the Dallas area. Also, to opposing teams of GSU and La. Tech which has been very successful. Noted that in past year 100% safety compliance. Also 60 Minutes Sports taped spot with portion filmed at Eddie Robinson Museum featuring James Harris, Warren Moon, Marlin Briscoe, and Doug Williams. To air on August 7 at 9:00 pm.on ShowTime Sports.

Coach Ellis explained that Jon Moss had planned to leave in July due to mother's health but had been asked to remain. Coach Ellis and John Belton request approval to meet with Jon Moss to determine if there is a way to subsidize her salary as an employee so she could remain. Sec. of State Schedler and Mary Durusau agreed to review the budget to determine if the state could subsidize and if not the process would come back to the Friends. Mary Durusau would review policies and procedures - will have to check the budget to see if feasible but felt it was possible. James Bradford pledged \$200 per month to assist until solution found. Question asked if Mr. Bradley who assists Moss could continue as well, and it was agreed. Sec. of State Schedler and staff had to leave because of another commitment.

Coach Ellis asked for motion to approve annual transfer of \$10,000 from Bingo to General fund. Moved by Leon Sanders and seconded by Travis Napper.

Made motion to replace donated printer that no longer works. Moved Coach Porter seconded Travis Napper.

Coach Ellis stated that we needed fundraiser. Suggested noted speaker or roast. Bring suggestions to next meeting.

James Bradford pledged \$200 per month.

**Motion to Adjourn.** James Bradford seconded by Emma Hallums.

Minutes by Barbara McIntyre, Secretary

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Wilbert Ellis,